

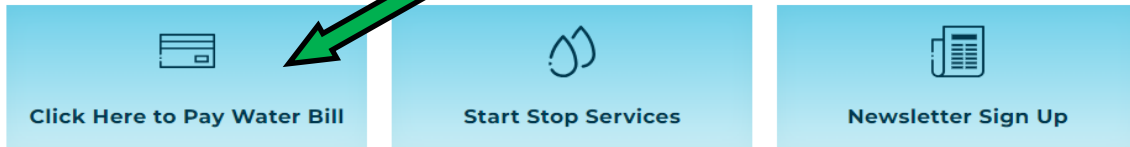
## Registering for Online Access to View and Pay Account:

1. Go to the San Dieguito Water District website at [www.sdwd.org](http://www.sdwd.org).
2. On the San Dieguito Water District (SDWD) webpage, click Click Here to Pay Water Bill.

[Government](#) » [Departments](#) » [Utilities](#) »

# SAN DIEGUITO WATER DISTRICT

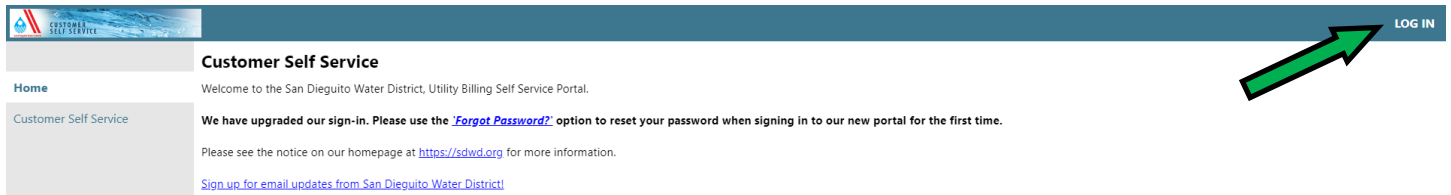
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- [Enter your address here](#) to verify San Dieguito Water District serves your property.
- [How to register for an online account](#)


After Hours Emergencies: (760) 633-2922

3. To register for an online account, have a recent water bill available, then click **LOG IN**



4. When you arrive at the community access services screen, click [Sign up](#)

5. Enter your information onto the webpage as shown below, then click **Sign up**

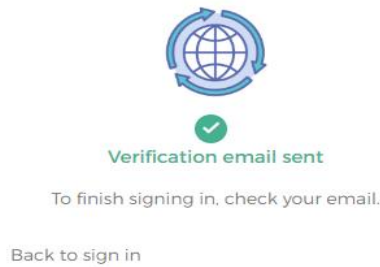
  
Create an account

- ✓ At least 8 character(s)
- ✓ At least 1 number(s)
- ✓ At least 1 lowercase letter(s)
- ✓ At least 1 uppercase letter(s)
- ✓ Does not contain part of username

\* indicates required field

[Back to sign in](#)

6. When you receive the following message, check your email to complete your registration.



7. Click **Activate account** in your email. You will automatically be logged in.

Hi San Dieguito,

Welcome to your Community Access account!

Your organization uses Community Access and Tyler Technologies to manage access to applications which serve citizens.

Community Access provides access to all of your citizen applications and connects you to other public applications within Tyler Technology's ecosystem.

[Learn more about Community Access.](#)

To verify your email address and activate your account, please click the following link:



8. On the Account Settings Page, click [link to account](#) to link your water account.

### Account Settings

#### Account Information

Now logged in as	WATERBILL@SDWD.ORG
Last successful login	10/17/2019
E-Mail address	waterbill@sdwd.org   <a href="#">Change E-Mail Address</a>

#### Linked Accounts

Existing accounts can be "linked" to your self-service user id. These links give you quick access to account details. Click a module's "link to account" to reach the page where new account links can be created, and where additional instructions are provided.

#### Utility Billing Accounts

Account	Customer
There are currently no linked accounts.	
<a href="#">Go To Module Homepage</a>	



9. Enter your Account Number and Customer ID. Using the 12-digit account number on your bill, please enter the first 6 digits as your Account Number and the final 6 digits as your Customer ID. Click **Submit**

## Utility Billing Account Link Setup

Using the 12 digit account number on your bill, please enter the first 6 digits in the Account Number field and the final 6 digits in the Customer ID field.

What is the Account Number? \*

What is the Customer ID? \*

**Submit** **Cancel**



\* indicates required field

10. On the Account Settings Page, click the blue account number to see your account summary.

### Account Settings

#### Account Information

Now logged in as	WATERBILL@SDWD.ORG
Last successful login	10/17/2019
E-Mail address	waterbill@sdwd.org   <a href="#">Change E-Mail Address</a>

#### Linked Accounts

Existing accounts can be "linked" to your self-service user id. These links give you quick access to account details. Click a module's "link to account" to reach the page where new account links can be created, and where additional instructions are provided.

#### Utility Billing Accounts

Account	Customer	
<a href="#">123456</a>	<a href="#">654321</a>	<a href="#">remove</a>



[link to account](#)

[remove](#)

11. You can now view your account information, make a one-time payment, sign up for automatic payments, request a change of address, change your bill delivery preferences, and manage your bills.

## Utility Billing

### Account Summary

[Link to Account](#) | [Sign up for Automatic Payments](#) | [Request Change of Address](#) | [Service Requests](#) | [Bill Delivery Preferences](#) | [Manage Bills](#)

#### Billing Account

Service Address	160 CALLE MAGDALENA
Account Number	123456
Bill Delivery Preference	Mail

#### Your Current Balance

Amount Due Now	\$186.87	<a href="#">Pay Now</a>
Payment Due Date	11/20/2018	



#### About Your Payments

No payment activity found

#### Customer Information

Name	SAN DIEGUITO WATER DISTRICT
Address	160 CALLE MAGDALENA ENCINITAS, CA 92024-3721
Customer ID	654321
	<a href="#">Request Change of Address</a>

#### Services

Service	Code	Start Date	Stop Date	Status	Consumption History
SDCWA ACCESS CHARGE	10000	6/16/1997	12/31/9999	ACTIVE	None
WATER METER SERVICE CHARGE	14000	6/16/1997	12/31/9999	ACTIVE	None
WATER METER USAGE PUB	15008	6/16/1997	12/31/9999	ACTIVE	<a href="#">View Consumption</a>