



**CITY OF ENCINITAS**  
**INFRASTRUCTURE TASK FORCE**  
**MEETING MINUTES**  
**MONDAY, FEBRUARY 5, 2024**  
**Encinitas City Hall, Poinsettia Room**

**CALL TO ORDER / ROLL CALL**

Chair Culp called the meeting to order at 5:04 pm

Present: Task Force Members: Linda Culp (Chair), Scott Maloni (Vice Chair) Nicole Moreland, Dianna Mansi Nunez, Richard (Dick) Stern, Nivardo Valenzuela, and Kendra Rowley

Absent: None

Staff Representatives: Jill Bankston, Engineering Department Director/City Engineer/ Task Force Manager; and Brandi Lewis, Task Force Coordinator

Other Attendees: Caralee Jaeckel and Amy Restelli from Kimley Horne and Associates, Jared Boigon with Team CivX (via Phone)

**CHANGES TO THE AGENDA**

(Announce Administrative Changes to the Agenda in compliance with the Brown Act.)

- a. None

**AGENDA ITEMS**

Nicole Moreland arrived at 5:06 p.m.

1. PUBLIC COMMENT ON AGENDA RELATED ITEMS (3 MINUTES/SPEAKER)
  - a. Gary Murphy, resident, spoke about drainage history and infrastructure in Leucadia and requested funding support for either the TetraTech and/or Q3 drainage solutions for Leucadia.
  - b. Pete Albanese, resident, spoke in support of hiring an expert grant writing specialist to help increase the grant application success rate; the need for more clarity and specificity in the project lists and project descriptions, and support for a new fire station for Olivenhain, drainage and rail crossing projects in Leucadia. He requested that the Verdi Crossing not be funded because it supports only local residents and surfers vs. Leucadia crossings which support small businesses.
2. APPROVAL OF MEETING MINUTES OF THE JANUARY 22, 2024 MEETING
  - a. RECOMMENDED ACTION: Approve Minutes
  - b. ACTION: Motion to approve the minutes of the January 22, 2024 Meeting. Approved 7-0. (Moreland/Stern)
3. REVIEW AND DISCUSSION OF ITF FINAL REPORT AND RECOMMENDATIONS
  - a. RECOMMENDED ACTION: ITF Discussion and Direction on Draft Final ITF Report
  - b. ACTION: ITF Discussion and Direction on the following Changes:

1. Include guidance on when, who and how to utilize and revise the rubric.
2. Implement Nicole's edits to the Rubric, applying the "and/or" to the entire health/safety section and not just the deferral portion.
3. Modify the definition of Backlog, remove the last sentence (*"Backlog projects also include those that have been on the project list repeatedly in the past but have been unable to move forward due to lack of funding."*) and include project examples for frame of reference, (ie. Drainage and ADA Compliance).
4. Committee consensus to recommend options for a 10-year prioritized project list, separate backlog project list and future needs projects list, along with a recommendation to use a blended approach to fund a percentage of projects from each list (ie. 80% backlog/20% Future Projects); and to include direction on how to address additional funding of projects from grant awards or other revenue.
5. Include a disclaimer that Operating Budgets or City efficiencies were not reviewed or considered.
6. Kimley Horn to incorporate feedback and provide updated Draft Report to ITF for review by Friday, Feb. 9. ITF to provide any additional comments on the Draft ITF report by Feb. 14.
7. Direction to extend the meeting scheduled for Tue., Feb. 20 to a 3-hour meeting.

#### 4. INITIATIVE OUTREACH

- a. RECOMMENDED ACTION: Receive Update and Approve Initiative Outreach Approach
- b. ACTION: Receive update from Jared Boigon with Team CivX (via Phone)
- c. ACTION: ITF direction to leave specific recommendations on pursuit of a ballot initiative out of the Final ITF Report and have the Polling Consultant present the polling results and the options for next steps to City Council at the Feb. 28, 2024 City Council Meeting.

#### 5. ADDITIONAL PUBLIC COMMENT ON AGENDA RELATED ITEMS (3 MINUTES/SPEAKER)

- a. Scott Campbell, resident, thanked the committee for their time and effort and spoke about deferred maintenance, such as water and sanitation infrastructure and the proposed rate hikes. He expressed support for hiring a professional grant writer and the need for more outreach and suggested using local community groups to assist with outreach.

#### 6. NEXT MEETING: Tuesday, February 20, 2024 (Rescheduled from February 12) Primary Topic: Update/Finalize ITF Final Report and Prepare for City Council Presentation on February 28<sup>th</sup>.

- a. ACTION: Direction to make the Feb. 20, 2024 meeting a 3-hour meeting.

#### 7. ADJOURNMENT: (7:04 p.m.)