

CITY OF ENCINITAS
INFRASTRUCTURE TASK FORCE
MEETING NOTICE
MONDAY, SEPTEMBER 18, 2023
5:00 PM – 7:00 PM
Encinitas City Hall, Poinsettia Room

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT/SECTION 504 REHABILITATION ACT OF 1973 AND TITLE VI, THIS AGENCY IS AN EQUAL OPPORTUNITY PUBLIC ENTITY AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, ETHNIC ORIGIN, NATIONAL ORIGIN, SEX, RELIGION, VETERAN STATUS OR PHYSICAL OR MENTAL DISABILITY IN EMPLOYMENT OR THE PROVISION OF SERVICE. IF YOU REQUIRE SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT BRANDI LEWIS AT 760-633-2774 AT LEAST 72 HOURS PRIOR TO THE MEETING.

CALL TO ORDER / ROLL CALL

Committee Members: Linda Culp (Chair), Scott Maloni (Vice Chair), Nicole A. Moreland, Dianna Mansi Nunez, Kendra Rowley, Richard (Dick) Stern, Nivardo Valenzuela

CHANGES TO THE AGENDA

AGENDA ITEMS

1. PUBLIC COMMENT ON AGENDA RELATED ITEMS (3 MINUTES/SPEAKER)

To speak on items, please submit a speaker slip to the Committee Secretary. Comments may be sent via email to blewis@encinitasca.gov. Email comments will be forwarded to the Committee and included in the meeting record.

2. APPROVAL OF MEETING MINUTES OF THE AUGUST 28, 2023 MEETING

- a. ATTACHMENT: Draft Meeting Minutes from August 28, 2023 Meeting
- b. RECOMMENDED ACTION: Approve Minutes

3. PRESENTATION: REVIEW AND DISCUSSION OF THE RANKING RUBRIC – TASK FORCE CONSULTANT, KIMLEY HORN

- a. RECOMMENDED ACTION: Receive Presentation and Vote on Preferred Rubric Version and Criteria to be used for Prioritization.

4. ADDITIONAL PUBLIC COMMENT ON AGENDA RELATED ITEMS (3 MINUTES/SPEAKER)

To speak on items, please submit a speaker slip to the Committee Secretary.

5. NEXT MEETING: Monday, September 25, 2023.

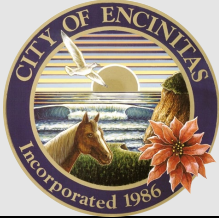
Primary Topic: ITF Ranking and Significant Projects to Fund (Meeting #1 of 2)

6. ADJOURNMENT

I, Brandi L. Lewis, certify that I caused the above Notice/Agenda to be posted on the City Hall bulletin board on September 14, 2023.



Infrastructure Task Force Committee Secretary



CITY OF ENCINITAS
INFRASTRUCTURE TASK FORCE
MEETING MINUTES
MONDAY, AUGUST 28, 2023
Encinitas City Hall, Poinsettia Room

Archived Committee Recordings may be viewed on the City's webpage at:
<https://encinitasca.gov/Government/Agendas-Webcasts>

CALL TO ORDER / ROLL CALL

Chair Culp called the meeting to order at **5:03 pm**

Present: Task Force Members: Linda Culp (Chair), Nicole Moreland, Richard (Dick) Stern, Nivardo Valenzuela, Dianna Mansi Nunez

Absent: Scott Maloni (Vice Chair), Kendra Rowley

Staff Representatives: Jill Bankston, Engineering Department Director/City Engineer/ Task Force Manager; and Brandi Lewis, Task Force Coordinator

Other Attendees: Megan Quinn and Connie Fife from Harris & Associates; Amy Restelli, Kimley Horn, Teresa McBroom, Finance Director

CHANGES TO THE AGENDA

(Announce Administrative Changes to the Agenda in compliance with the Brown Act.)

a. None

1. ORAL COMMUNICATIONS/PUBLIC COMMENT

a. Adam Miller, Encinitas resident discussed drainage and flooding issues near his home at 1830 Hygeia Ave. and requested funding and immediate action to mitigate flooding.

2. APPROVAL OF MEETING MINUTES OF THE AUGUST 7, 2023 MEETING

a. RECOMMENDED ACTION: Approve Minutes

b. ACTION: Motion to replace the word "may" with "does" to read: "Ranking of Enterprise Projects does fall outside the scope of ITF" and approve the minutes. Approved 5-0-2 (Valenzuela/Stern; Maloni, Rowley absent)

3. PRESENTATION: FUNDING OPPORTUNITIES AND POTENTIAL NEW REVENUE AMOUNT – TASK FORCE CONSULTANT HARRIS & ASSOCIATES

a. RECOMMENDED ACTION: Receive Presentation

b. ACTION: Receive presentation from Megan Quinn (Director, Municipal & District Finance) and Connie Fife (Project Manager Municipal & District Finance) from Harris & Associates.

c. General Committee Discussion on the following topics:

- Ballot requirements, timeframes, and vote thresholds
- Differences, benefits, challenges, requirements, and limitations of various funding types
- Future planned developments and CFD's

- One Time and Development Impact Fees
- Fee collection methods; Fee Schedule updates and Nexus Studies; use of Master Plan to inform and help calculate the Nexus

4. PRESENTATION: UPDATED PRIORITIZATION RUBRIC – TASK FORCE CONSULTANT, KIMLEY HORN

- a. RECOMMENDED ACTION: Receive Presentation and Provide Direction on Ranking Style to be used
- b. ACTION: Receive Presentation from Amy Restelli, Kimley Horn. Provide direction on Ranking Rubric.
 - Discussion of rubric weighting methodology and modifications to various weighting values
 - Direction for consultant to develop a sample beta test for each rubric using the same short list of projects, including Pacific View, Fire Station, Safe Routes to School project to test and compare results for the final ranking rubric options being considered.

5. ADDITIONAL ORAL COMMUNICATIONS/PUBLIC COMMENT

- a. Ron Dodge, resident of New Encinitas, spoke about the role of City Council and the significant Influence of ITF on how projects and ranking will be considered; Safe Routes to school; and other public meetings happening for Safety and Mobility Improvements near Housing Element sites.

6. NEXT MEETING: Monday, September 18, 2023. Primary Topic: Review and Discussion of Ranking Criteria (Rubric)

7. ADJOURNMENT (7:05 pm)