



CITY OF ENCINITAS INFRASTRUCTURE TASK FORCE

MEETING MINUTES

MONDAY, JUNE 26, 2023

Encinitas City Hall, Poinsettia Room

505 S. Vulcan Avenue, Encinitas, CA 92024

Archived Committee Recordings may be viewed on the City's webpage at:

<https://encinitasca.gov/Government/Agendas-Webcasts>

CALL TO ORDER / ROLL CALL

Chair Culp called the meeting to order at **5:00 pm**

Present: Committee Members: Linda Culp (Chair), Nicole A. Moreland, Dianna Mansi Nunez, Richard (Dick) Stern, Nivardo Valenzuela, Scott Maloni (Vice Chair), Teleconference from 16 Park Avenue, Rehoboth Beach, DE 19971

Absent: Kendra Rowley

Staff Representatives: Jill Bankston, Engineering Department Director/City Engineer and Task Force Manager; Brandi Lewis, Task Force Coordinator; Josh Gordon, Fire Chief; Travis Karlen, Parks, Recreation and Cultural Arts Department Director, David Norgard, Operations Manager, Margaret Hamer Recreation Services Manager, Todd Mierau, Coastal Program Administrator and Crystal Najera, Sustainability Manager

Other Attendees: Captain Christopher Lawrence, San Diego County Sheriff's Department, Encinitas Substation; Teresa McBroom, Finance Director; Roy Sapa'u, Director of Development Services

CHANGES TO THE AGENDA

(Announce Administrative Changes to the Agenda in compliance with the Brown Act.)

- a. No changes to the current meeting agenda.

AGENDA ITEMS

1. ORAL COMMUNICATIONS/PUBLIC COMMENT ON AGENDA RELATED ITEMS

- a. None

2. APPROVAL OF MEETING MINUTES OF THE MAY 22, 2023 MEETING

- a. RECOMMENDED ACTION: Approve Minutes
- b. ACTION: Motion to approve minutes. **Approved 4-0** (Nunez/Stern; Rowley and Moreland Absent; Maloni Abstained)

Nicole Moreland arrived at 5:04 p.m.

3. PRESENTATION: OTHER INFRASTRUCTURE NEEDS - FIRE & MARINE SAFETY DEPARTMENT

- a. RECOMMENDED ACTION: Receive Presentation
- b. ACTION: Receive Presentation from Fire Chief, Josh Gordon and Captain Christopher Lawrence with San Diego County Sheriff Department

- c. Action: Chief Gordon to provide response statistics to committee
 - d. General Committee discussion on the following items:
 - Estimated cost of fire station replacement vs general maintenance/ larger repair costs.
 - Current fire response times compared to other cities/national standards.
 - Impacts of development and population increase on response time, staffing requirements and ability to respond to potential future 6-7 story buildings. Currently prepared and trained to respond to no higher than 3-story buildings.
 - State mandated training and access to training tower, training with live fire, search and rescue, repelling to simulate bluff rescue, high-rise firefighting.
 - Busiest (#5) and slowest (#3) stations and response statistics per station.
Action: Chief Gordon to provide response statistics to committee.
 - City project review for major developments and requirements or findings to confirm sufficient fire service levels for approval; and any associated development service fees to offset costs and address impacts to fire service.
 - Top priority facilities - Station 6 in Olivenhain to address public safety and prepare for wildland fire threat.
4. **PRESENTATION: OTHER INFRASTRUCTURE NEEDS - PARKS, RECREATION AND CULTURAL ARTS DEPARTMENT**
- a. **RECOMMENDED ACTION:** Receive Presentation
 - b. **ACTION:** Receive Presentation from Travis Karlen, Department Director; David Norgard, Parks Operations Manager; and Margaret Hamer Recreation Services Manager
 - c. Action: Travis to provide list of current revenues to committee
 - d. General Committee discussion on the following items:
 - Impact of population increase and plans for Parks to accommodate new residents, and development fees to help pay for parks. (Park mitigation fees are collected).
 - Opportunities for facilities to generate additional revenue, limitations on revenue use.
 - Future use of Pacific View School site.
 - Limitations and opportunities for private advertising revenue at city facilities; other donations, naming rights and event sponsorships.
 - Encinitas Ranch Golf Course and Encinitas Ranch Golf Authority (ERGA) Board, revenue, operating reserves, bond repayment by 2030 and potential for future revenue generation.
 - Tabulation of programs and project revenues, program and rental fees.
Action: Travis to provide list of current revenues
5. **PRESENTATION: OTHER INFRASTRUCTURE NEEDS – DEVELOPMENT SERVICES- COASTAL PROGRAM**
- a. **RECOMMENDED ACTION:** Receive Presentation
 - b. **ACTION:** Receive Presentation from Todd Mierau, Coastal Program Administrator
 - c. General Committee discussion on the following items:

- Confirmation that the City's current TOT Tax is 10%, and 2% of that is dedicated to Coastal Zone Management Fund.

6. VIEW AND DISCUSSION OF CHANGES TO THE INFRASTRUCTURE TASK FORCE MEETING SCHEDULE, ADDING NEW MEETINGS:

- a. RECOMMENDED ACTION: Approve the revised meeting schedule.
- b. ACTION: Motion to approve the revised schedule adding three additional meetings.
Approved 6-0 (Valenzuela/Moreland; Rowley, Absent.)
- c. General Committee discussion on the following items:
 - Solicitations for specific topics from the Utilities group, scheduled for July 10 meeting.
 - Vice Chair Maloni reported that Mondays are more difficult to attend than originally thought, but he is currently available to attend all three of the new meeting dates.
 - Chair Culp reported she will be absent for the Sept. 18th meeting. Vice Chair Maloni confirmed he will be able to chair that meeting.

7. ADDITIONAL ORAL COMMUNICATIONS/PUBLIC COMMENT ON AGENDA RELATED ITEMS

- a. Ron Dodge spoke regarding the revised meeting schedule and requested the new dates be posted to the website.

8. NEXT MEETING: Monday, July 10, 2023

Primary Topic: Discussion of Enterprise Funds: Sewer Master Plan and Water Master Plan, Additional Presentations on Other Infrastructure Needs from Public Works and I.T. Departments

9. ADJOURNMENT (6:44 PM)