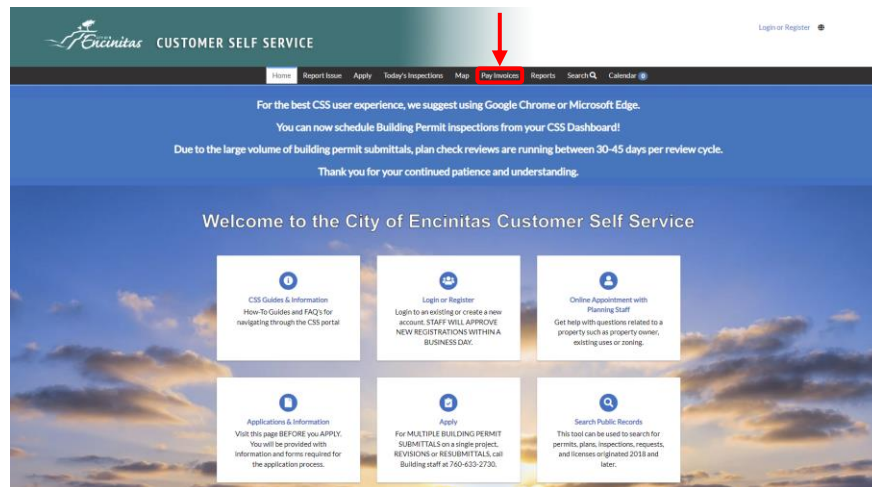
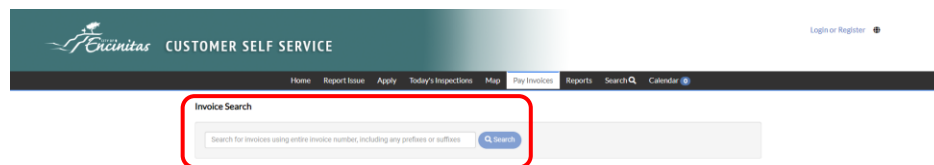


How to Pay Your Invoice

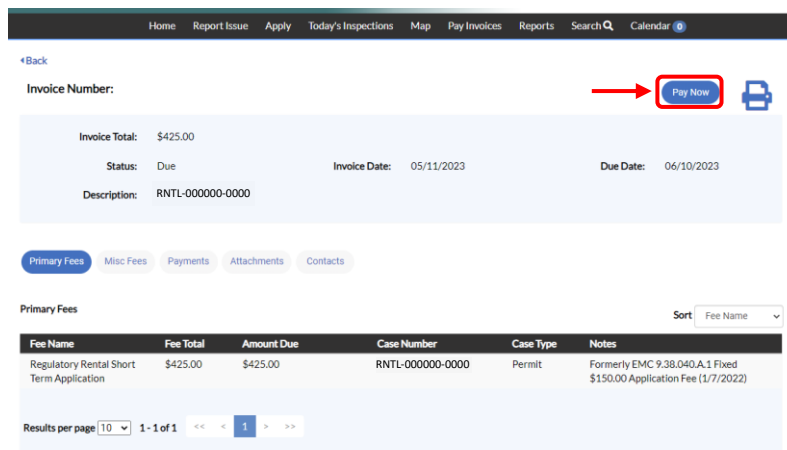
1. Navigate to the Customer Self Service portal and click on the 'Pay Invoices' button.




2. Type the invoice number into the search box. The invoice number will be an eight digit number. Make sure to include the beginning 0's or the system will not be able to find your invoice.



3. Click the 'Pay Now' button to continue to the payment screen.



4. Select your payment method, enter your payment information, and click continue to process your payment.

Payments | City of Encinitas, CA

Sign In

Enter your payment information

How are you going to pay?

☐ Enter new credit card

☐ Enter new eCheck

Where should we send your receipt?

Email for receipt*

You will not be charged until you review your payment on the next step

Back

Continue

Summary

Subtotal

\$7,534.78

An additional fee may be charged based on your method of payment