**Registering for Online Access to View and Pay Account:**

1. Go to the San Dieguito Water District website at www.sdwd.org.

2. On the San Dieguito Water District (SDWD) webpage, click Pay Water Bill.

Government » Departments » Utilities »

# SAN DIEGUITO WATER DISTRICT

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Pay Water Bill

- Enter your address here to verify San Dieguito Water District serves your property.
- Start/Stop Water Service Form
- How to register for an online account

3. To register for an online account, have a recent water bill available, then click **LOG IN**

LOG IN

**Customer Self Service**

Home

Customer Self Service

Welcome to the San Dieguito Water District, Utility Billing Self Service Portal.

**We have upgraded our sign-in. Please use the** *'Forgot Password?'* **option to reset your password when signing in to our new portal for the first time.**

Please see the notice on our homepage at https://sdwd.org for more information.

Sign up for email updates from San Dieguito Water Districtl

4. When you arrive at the community access services screen, click **Sign up**

Sign in to community access services.

| G | Sign in with Google |
| 🍎 | Sign in with Apple |
| ⊞ | Sign in with Microsoft |
| f | Sign in with Facebook |

──────── OR ────────

**Email address**

**Password** 👁
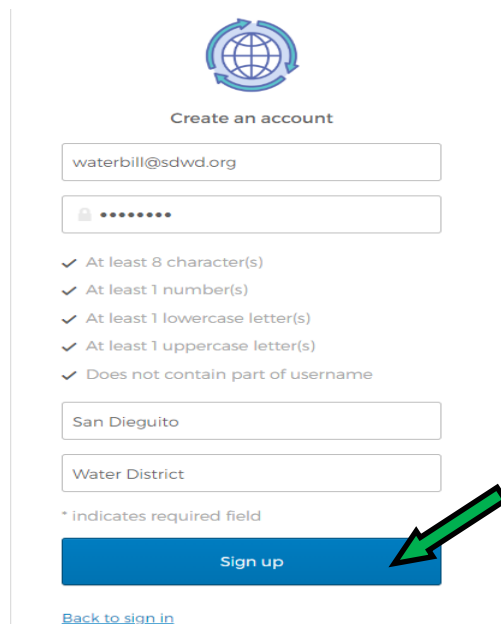
☐ Remember me

**Sign in**

Forgot password?    Unlock account?    Help

Don't have an account?  Sign up

5.  Enter your information onto the webpage as shown below, then click **Sign up**

Create an account

waterbill@sdwd.org

🔒 ••••••••

✓ At least 8 character(s)
✓ At least 1 number(s)
✓ At least 1 lowercase letter(s)
✓ At least 1 uppercase letter(s)
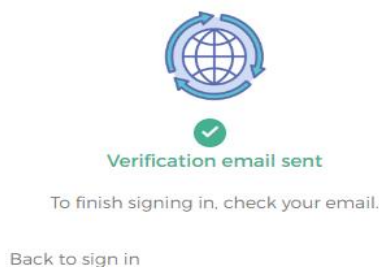✓ Does not contain part of username

San Dieguito

Water District

\* indicates required field

**Sign up**

Back to sign in

6.  When you receive the following message, check your email to complete your registration.

Verification email sent

To finish signing in, check your email.

Back to sign in

7.  Click **Activate account** in your email. You will automatically be logged in.

Hi San Dieguito,

Welcome to your Community Access account!

Your organization uses Community Access and Tyler Technologies to manage access to applications which serve citizens.

Community Access provides access to all of your citizen applications and connects you to other public applications within Tyler Technology's ecosystem.

Learn more about Community Access.

To verify your email address and activate your account, please click the following link:

Activate account

This link expires in 7 days.

8. On the Account Settings Page, click link to account to link your water account.



9. Enter your Account Number and Customer ID. Using the 12-digit account number on your bill, please enter the first 6 digits as your Account Number and the final 6 digits as your Customer ID. Click **Submit**



10. On the Account Settings Page, click the blue account number to see your account summary.

11. You can now view your account information, make a one-time payment, sign up for automatic payments, request a change of address, change your bill delivery preferences, and manage your bills.

## Utility Billing
### Account Summary

Link to Account | Sign up for Automatic Payments | Request Change of Address | Service Requests | Bill Delivery Preferences | Manage Bills

**Billing Account**

| | |
|---|---|
| Service Address | 160 CALLE MAGDALENA |
| Account Number | 123456 |
| Bill Delivery Preference | Mail |

**Your Current Balance**

| | | |
|---|---|---|
| Amount Due Now | $186.87 | Pay Now |
| Payment Due Date | 11/20/2018 | |

**About Your Payments**

No payment activity found

**Customer Information**

| | |
|---|---|
| Name | SAN DIEGUITO WATER DISTRICT |
| Address | 160 CALLE MAGDALENA ENCINITAS, CA 92024-3721 |
| Customer ID | 654321 |
| | Request Change of Address |

**Services**

| Service | Code | Start Date | Stop Date | Status | Consumption History |
|---|---|---|---|---|---|
| SDCWA ACCESS CHARGE | 10000 | 6/16/1997 | 12/31/9999 | ACTIVE | None |
| WATER METER SERVICE CHARGE | 14000 | 6/16/1997 | 12/31/9999 | ACTIVE | None |
| WATER METER USAGE PUB | 15008 | 6/16/1997 | 12/31/9999 | ACTIVE | View Consumption |