






Registering for Online Access to View and Pay Account:

1. Go to the San Dieguito Water District website at www.sdwd.org.
2. On the San Dieguito Water District (SDWD) webpage, click Pay Water Bill.

[Government](#) » [Departments](#) » [Utilities](#) »


SAN DIEGUITO WATER DISTRICT

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Pay Water Bill

- [Enter your address here](#) to verify San Dieguito Water District serves your property.
- [Start/Stop Water Service Form](#)
- [How to register for an online account](#)


3. To register for an online account, have a recent water bill available, then click **LOG IN**




Customer Self Service
Welcome to the San Dieguito Water District, Utility Billing Self Service Portal.
We have upgraded our sign-in. Please use the ["Forgot Password?"](#) option to reset your password when signing in to our new portal for the first time.
Please see the notice on our homepage at <https://sdwd.org> for more information.
[Sign up for email updates from San Dieguito Water District!](#)

LOG IN


4. When you arrive at the community access services screen, click [Sign up](#)




Sign in to community access services.




 Sign in with Google



 Sign in with Apple



 Sign in with Microsoft



 Sign in with Facebook

OR

Email address

Password

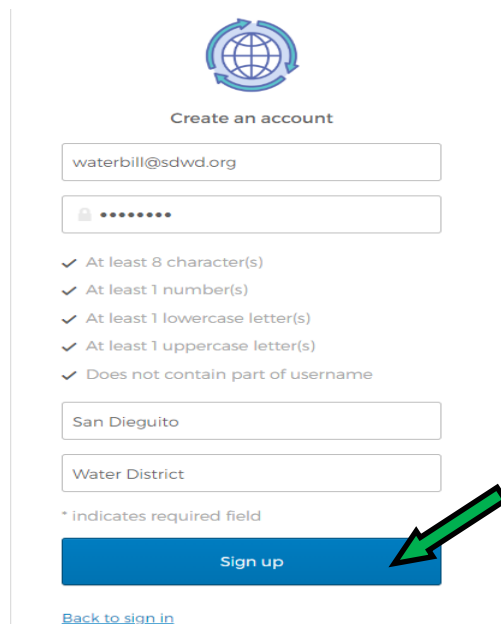
☐ Remember me

Sign in

[Forgot password?](#) [Unlock account?](#) [Help](#)

Don't have an account? [Sign up](#)

5. Enter your information onto the webpage as shown below, then click **Sign up**



The form is titled "Create an account" and features a globe icon with circular arrows. It includes input fields for email (waterbill@sdwd.org), password (masked with dots), first name (San Dieguito), and last name (Water District). Below the password field are five checkmarks indicating password requirements: at least 8 characters, at least 1 number, at least 1 lowercase letter, at least 1 uppercase letter, and does not contain part of the username. A blue "Sign up" button is at the bottom, with a green arrow pointing to it. A "Back to sign in" link is located below the button.

Create an account

waterbill@sdwd.org

•••••

- ✓ At least 8 character(s)
- ✓ At least 1 number(s)
- ✓ At least 1 lowercase letter(s)
- ✓ At least 1 uppercase letter(s)
- ✓ Does not contain part of username

San Dieguito

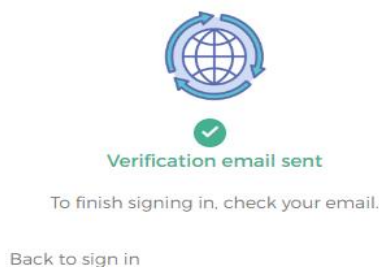
Water District

* indicates required field

Sign up

[Back to sign in](#)

6. When you receive the following message, check your email to complete your registration.



7. Click **Activate account** in your email. You will automatically be logged in.

Hi San Dieguito,

Welcome to your Community Access account!

Your organization uses Community Access and Tyler Technologies to manage access to applications which serve citizens.

Community Access provides access to all of your citizen applications and connects you to other public applications within Tyler Technology's ecosystem.

[Learn more about Community Access.](#)

To verify your email address and activate your account, please click the following link:

Activate account

This link expires in 7 days.

8. On the Account Settings Page, click [link to account](#) to link your water account.

Account Settings

Account Information

Now logged in as	WATERBILL@SDWD.ORG
Last successful login	10/17/2019
E-Mail address	waterbill@sdwd.org Change E-Mail Address

Linked Accounts

Existing accounts can be "linked" to your self-service user id. These links give you quick access to account details. Click a module's "link to account" to reach the page where new account links can be created, and where additional instructions are provided.

Utility Billing Accounts

Account	Customer
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There are currently no linked accounts

[Go To Module Homepage](#)

[link to account](#)

9. Enter your Account Number and Customer ID. Using the 12-digit account number on your bill, please enter the first 6 digits as your Account Number and the final 6 digits as your Customer ID. Click **Submit**

Utility Billing Account Link Setup

Using the 12 digit account number on your bill, please enter the first 6 digits as your Account Number and the final 6 digits as your Customer ID.

What is the Account Number? *

123456

What is the Customer ID? *

654321

Submit

Cancel

* indicates required field

10. On the Account Settings Page, click the blue account number to see your account summary.

Account Settings

Account Information

Now logged in as	WATERBILL@SDWD.ORG
Last successful login	10/17/2019
E-Mail address	waterbill@sdwd.org Change E-Mail Address

Linked Accounts

Existing accounts can be "linked" to your self-service user id. These links give you quick access to account details. Click a module's "link to account" to reach the page where new account links can be created, and where additional instructions are provided.

Utility Billing Accounts

Account	Customer	
123456	654321	remove

[link to account](#)

11. You can now view your account information, make a one-time payment, sign up for automatic payments, request a change of address, change your bill delivery preferences, and manage your bills.

Utility Billing

Account Summary

[Link to Account](#) | [Sign up for Automatic Payments](#) | [Request Change of Address](#) | [Service Requests](#) | [Bill Delivery Preferences](#) | [Manage Bills](#)

Billing Account

Service Address 160 CALLE MAGDALENA

Account Number 123456

Bill Delivery Preference Mail

Your Current Balance

Amount Due Now \$186.87

[Pay Now](#)

Payment Due Date 11/20/2018

About Your Payments

No payment activity found

Customer Information

Name SAN DIEGUITO WATER DISTRICT

Address 160 CALLE MAGDALENA
ENCINITAS, CA 92024-3721

Customer ID 654321

[Request Change of Address](#)

Services

Service	Code	Start Date	Stop Date	Status	Consumption History
SDCWA ACCESS CHARGE	10000	6/16/1997	12/31/9999	ACTIVE	None
WATER METER SERVICE CHARGE	14000	6/16/1997	12/31/9999	ACTIVE	None
WATER METER USAGE PUB	15008	6/16/1997	12/31/9999	ACTIVE	View Consumption