



**CITY OF ENCINITAS**  
Development Services Department  
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## **SIDEWALK VENDING OPERATIONS PERMIT FEES & INFORMATION**

The City's Sidewalk Vending Operations Permit Policy has been established as a program to regulate the time, place, and manner of sidewalk vending operations. The Policy is intended to protect the public health, safety, and welfare.

A Sidewalk Vending Operations Permit is required when food or merchandise is proposed for sale from a vending receptacle (such as pushcart or stand) or from one's person, upon a public sidewalk or other pedestrian path. Sales may be conducted by a Roaming Sidewalk Vendor or as a Stationary Sidewalk Vendor.

Approved permits are issued on an annual basis, are valid until expiration of insurance, and are not transferable.

### **Fees:**

Application Fees [*Non-refundable*]:                      New: \$171                      Renewal: \$64

### **Business Registration:**

Applicants must have a current Business Registration Certificate with the City. Business registrations are a separate process and can be applied for concurrently with this permit.

### **Documentation Required:**

- **Application - Sidewalk Vendor** – An application shall be provided and include various information including, but not limited to: applicant's contact information, description of product being sold, and hours of operation.
- **Certificate – Insurance** – to include public liability and property damage insurance, as specified in the City of Encinitas Sidewalk Vending Operations Permit Policy.
- **LiveScan Results** - Fingerprinting background results by LiveScan.
- **Permit - County Health** - Required if selling or delivering any food and/or beverage item. Issued by the County Department of Environmental Health.
- **Permit - Seller's** - Allows seller to collect sales tax from customers and report those amounts to the state on a regular reporting period, issued by State.
- **Photos** - showing Sidewalk Vending receptacle and any Signs.
- **Plans – Sidewalk Vendor** - Identify the location, with dimensions, where stationary sidewalk vending will occur (if applicable) as well as specifications of the type and dimensions of the vending receptacle (as applicable).