

**CITY OF ENCINITAS**

Development Services Department
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FEES & INFORMATION BUSINESS REGISTRATION

The City of Encinitas does not have a business “license” program. The Business Registration is used in lieu of a licensing program. Any person or entity conducting business within the City, whether or not based in the City of Encinitas, must apply for a Business Registration. If using a DBA, a Fictitious Name Statement must be filed with the County Clerk, PRIOR to applying for a Business Registration.

Approved registrations are valid for one year and are not transferable to another location or to another person. A change in location or ownership requires a new application. This registration may be renewed if the renewal fee is paid prior to the expiration date.

Fees (effective January 1, 2018)

New Application	\$39
Renewal Application	\$24 (\$39 if expired)

Home Occupations

If the business is located in a residential area in the City of Encinitas, it is considered to be a Home Based Business and shall be permitted in compliance with the following conditions:

1. There shall be no exterior evidence of the conduct of a home occupation out of character with the normally appropriate appearance of the dwelling.
2. A home occupation shall be conducted entirely within a dwelling or a garage.
3. Electrical or mechanical equipment which creates visible or audible interference in radio or television receivers or causes fluctuations in line voltage outside the dwelling shall be prohibited.
4. Only the residents of the dwelling unit may be engaged in the home occupation except by temporary minor use permits.
5. There shall be no on-premise sale of goods not produced on the premises.
6. The establishment and conduct of the home occupation shall not change the principal character or use of the dwelling unit involved.
7. There shall be no signs other than those permitted by the sign ordinance (Municipal Code 30.60).
8. The required residential off street parking shall be maintained.
9. A home occupation shall not create vehicular or pedestrian traffic in excess of that which is normal for the zone in which it is located.

Please allow up to four weeks processing time.

SB1186 Mandated Fee

On September 19, 2012 Governor Brown signed into law SB-1186 which adds a state fee on any applicant for a local business license or similar instrument or permit, or renewal thereof. On October 11, 2017 Governor Brown signed Assembly Bill (AB) 1379, increasing this fee from \$1 to \$4, effective January 1, 2018. The purpose is to increase disability access and compliance with construction-related accessibility requirements and to develop educational resources for businesses in order to facilitate compliance with federal and state disability laws, as specified.

Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

- The Division of the State Architect at www.dgs.ca.gov/dsa/Home.aspx
- The California Department of Rehabilitation at www.rehab.cahwnet.gov
- The California Commission on Disability Access at www.cdda.ca.gov