



CITY OF ENCINITAS
Development Services Department
505 S. Vulcan Ave
Encinitas, CA 92024
www.encinitasca.gov
Phone: 760-633-2730
Email: building@encinitasca.gov

BUILDING PERMIT INFORMATION OTHER AGENCY APPROVALS

Depending upon the scope of the permit, approvals from agencies outside the City of Encinitas may be required before permit issuance, prior to framing, and/or prior to final inspection.

Your application will be reviewed and you will be notified by staff if further approvals are required. Any city forms associated with these approvals can be found on the city website: <http://encinitasca.gov/apps-info> (click on Building permit application to download forms).

If you have any questions, please contact the individual agencies at the numbers provided below.

School Fees

Obtain signatures on required forms. Office hours for school fee payments vary by district. The districts advise that you call to make an appointment.

- Cardiff Elementary School District, 1888 Montgomery Avenue, Cardiff CA 92007 (760) 632-5890
- Encinitas Union School District, 101 S. Rancho Santa Fe Road, Encinitas, CA, 92024 (BY APPOINTMENT ONLY) (760) 944-4300 ext. 1166
- San Dieguito Union High School District, 710 Encinitas Boulevard, Encinitas, CA 92024 (BY APPOINTMENT ONLY) (760) 753-6491 ext. 5514

San Diego County Department of Environmental Health, 5500 Overland Avenue, Suite 170, San Diego CA 92123 (858) 505-6700

- Health Regulated Businesses
- Hazardous Materials Management
- Septic System Approvals

San Diego County Air Pollution Control District, 10124 Old Grove Road, San Diego CA 92131 (858) 586-2600

Sewer Districts

- Cardiff Sanitation / Encinitas Sanitary (City of Encinitas Engineering Services Department)
- City Hall, 505 South Vulcan Avenue, Encinitas CA 92024 (760) 633-2770
- Leucadia Wastewater District, 1960 La Costa Avenue, Carlsbad CA 92009 (760) 753-0155

Water Districts

- Olivenhain Municipal Water District, 1966 Olivenhain Road, Encinitas CA 92024 (760) 753-6466
- San Dieguito Water District, 160 Calle Magdalena, Encinitas CA 92024 (760) 633-2709

Assessor's Copy of Plans

At permit issuance, provide a copy of Title Sheet, Plot Plan, and Floor Plan to Building Division (as per Senate Bill 493).

SDGE Work Order (for new, upgraded, or relocated gas and/or electric meters) (800) 411-7343 (SDGE)