



CITY OF ENCINITAS
505 South Vulcan Avenue
Encinitas, CA 92024
Office (760) 633-2654
Fax (760) 633-2879

Qtr End:	Covers:	Due:
Mar 31	Jan, Feb, Mar	Apr 30
Jun 30	Apr, May, Jun	Jul 31
Sep 30	July, Aug, Sep	Oct 31
Dec 31	Oct, Nov, Dec	Jan 31

**SHORT-TERM VACATION RENTAL
TRANSIENT OCCUPANCY TAX REPORT**

QUARTER ENDING _____ OF 20_____

Address of Rental Unit

GROSS RENTS COLLECTED:

1a 1st month of the quarter	\$ _____
1b 2nd month of the quarter	\$ _____
1c 3rd month of the quarter	\$ _____
1d TOTAL GROSS RENTS COLLECTED FOR THE QUARTER (add lines 1a through 1c)	\$ _____
2 <u>Less:</u> Exemption: Occupancy 31 consecutive days or more	\$ _____
3 TAXABLE RENTS (line 1d less line 2)	\$ _____
4 TRANSIENT OCCUPANCY TAX DUE - 10% of line 3 (line 3 x 0.10)	\$ _____
5 PENALTY - 10% of line 4 (line 4 x 0.10 if not received by the last day of the month following the close of each quarter)	\$ _____
6 ADDITIONAL PENALTY - 10% of line 4 (line 4 x 0.10 if not received 30 days following the date on which the remittance first became delinquent)	\$ _____
7 INTEREST - 0.5% (half of one percent) of line 4 (line 4 x 0.005 per month from the date the remittance first became delinquent)	\$ _____
8 TOTAL AMOUNT DUE (add lines 4, 5, 6, and 7)	\$ _____

I am the authorized representative of the above business, and I declare that the information provided above is true and correct to the best of my knowledge.

Name (print)

Date

Signature

Mailing Address

Phone Number

FOR OFFICE USE ONLY



DATE RECEIVED

Processed by:	Date
Check Number	Amount
FSTVR	
Account Number	