

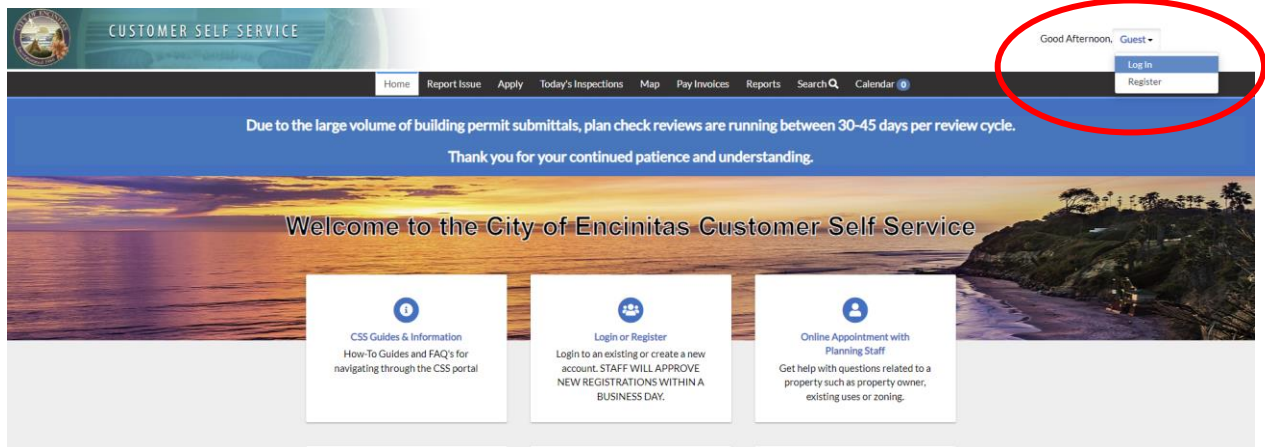
City of Encinitas

Development Services Department

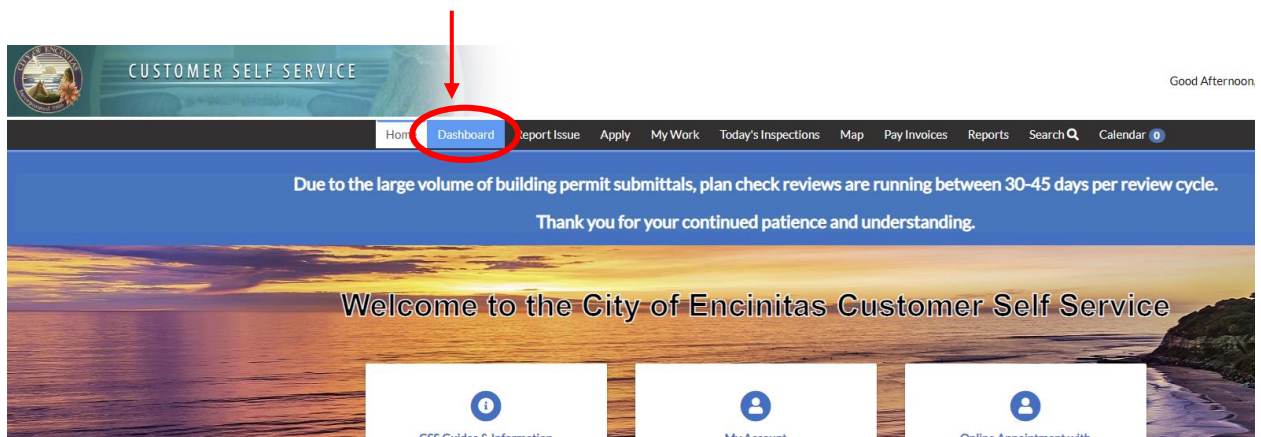
505 S. Vulcan Avenue, Encinitas, California 92024-3633

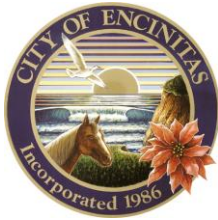
HOW TO PRINT YOUR PERMIT

1. Log in to your CSS account.



2. Click on 'Dashboard' on the menu bar.





City of Encinitas

Development Services Department

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3. Click on 'View My Permits' under the 'My Permits' category.

CUSTOMER SELF SERVICE

Home Dashboard Report Issue Apply My Permits

Due to the large volume of building permit submissions, we are currently experiencing a delay in processing your permit. Thank you for your patience.

My Permits

Attention 0 Pending 0

[View My Permits](#)

My Plans

Attention Pending

4. Click on the permit number.

CUSTOMER SELF SERVICE

Home Dashboard Report Issue Apply My Work Today's Inspections Map Pay Invoices Reports Search

My Work

MY PERMITS

Search...

Display Active

Permit Number	Project	Address	Permit Type	Status	State
MEPR-2021			Trade Permit for RESIDENTIAL New Installation - Mechanical Electrical Plumbing	Issued	Active



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5. Click on the blue printer icon on the upper right.

CUSTOMER SELF SERVICE

Home Dashboard Report Issue Apply My Work Today's Inspections Map Pay Invoices Reports Search Q Calendar 0

Permit Number: MEPR-2021

Permit Details | Tab Elements | Main Menu

Type:	Trade Permit for RESIDENTIAL New Installation - Mechanical Electrical Plumbing	Status:	Issued	Project Name:	
Applied Date:		Issue Date:		Expire Date:	
District:	Leucadia	Assigned To:	Hjalmarson, Sandy	Finalized Date:	
		Valuation:	\$0.00		

6. This will generate your permit in PDF format for you to print.

Adobe Acrobat single

City of ENCINITAS
Development Services Department
505 S. Vulcan Avenue, Encinitas, CA 92024
(760) 633-2730 building@encinitasca.gov

MEPR-2021

MEP TRADE PERMIT
Mechanical
Type: MEP (RESIDENTIAL) Work Class: NEW INSTALLATION
This permit is not transferable from person to person or place to place

LOCATION:
ISSUED:
EXPIRES:

Description of Work: INSTALL 4-ton A/C - RIGHT SIDE YARD, COIL (mechanical only) No electrical.

* All referenced conditions attached to this permit apply.

First Inspection must be Completed Prior to the Expiration Date Printed on the Permit.
Call for inspections by 3:00PM one Workday Prior to the Desired Inspection Date:
760-633-2739

*Please note the number to call for inspections is on the front of your permit.